



Punch Out and Maintenance Technician

Summary

Sky Lake Construction is a residential construction company that specializes in building quality homes in large subdivisions in DeSoto County. We are looking to fill an opening for a quality punch-out/maintenance technician. The candidates must have experience in home improvement work and have previously demonstrated skill in interior/exterior residential work.

Major Responsibilities:

- Prioritize and perform punch list duties as assigned including but not limited to:
 - Siding repairs
 - Painting
 - Trim installation
 - Caulking
 - Drywall hang/repair and finish
 - Light electric
 - Light plumbing
 - LVP install/repair
 - Screen repair/replacement
 - Window installation
 - Carpet repairs
 - HVAC repairs
- Review, organize, and execute lists and tasks provided by project manager to assist with quality control and job site completion.
- Track and communicate with team regarding completion of tasks as well as any issues found during performing tasks.
- Able to function and work with multiple individuals on multiple job sites.
- Ensure all deficiencies are identified and correct by team.

Knowledge, Skills, and Abilities:

- Must be able to read and interpret construction plans
- Ability to calculate figures and amounts such as proportions, percentages, area, circumference, and volume.
- Physically able to walk entire job sites, endure extreme weather conditions, climb stairs or other elevated structures, lift up to 100 lbs., and stoop, kneel, crouch, or crawl
- Listens and gets clarification, responds well to questions, and gives and welcomes feedback
- Prioritizes tasks, uses time efficiently, and develops realistic action plans in order to complete work on schedule and increase productivity
- Reacts well under pressure and treats others with respect regardless of their position
- Accepts responsibility for own actions and follows through on commitments

- Observes safety and security procedures, uses equipment and materials properly, and reports potentially unsafe conditions
- Adapts to frequent changes, delays, unexpected events and manages competing demands
- Arrives at work on time, commits to extra hours of work when necessary and ensures work responsibilities are covered when absent

Requirements:

- Minimum of three years construction experience, thorough knowledge of trades.
- Must have a valid driver's license

Pay & Benefits:

- Salary: \$50,000 - \$60,000, based on experience
- Bonuses
- Company work truck provided for job site visits
- Paid time off (sick, vacation, and holidays)
- Comprehensive benefits package

Schedule:

- Ranges from 8 to 10 hour days starting at 7am.
- Monday to Friday. Saturday on occasion.

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